

Chester County Public Comment Policy

1. The agenda for any public meeting that includes actionable items will reserve one or more opportunities for public comment. This opportunity may consist of a single comment period for all actionable items or separate comment periods for each.
2. "Actionable items" are agenda items requiring a vote, except for procedural votes such as adopting minutes, determining necessity, or voting to adjourn. Reports and updates are not "actionable items" subject to public comment.
3. Public members will be allowed to comment on an actionable item before a vote on that item.
4. Public members may indicate their desire to comment by filling out a form for the meeting and submitting it to the Chester County Mayor's Office at least one business day before the meeting. Failure to do so will result in the inability to comment publicly. Specific instructions will be provided in advance of each meeting.
5. Speakers are limited to two minutes per person. Comments may not yield time to each other to extend this period. Speakers will identify themselves at the beginning of their allotted time, including their affiliation. This is a requirement.
6. Comments shall be limited solely to actionable items on the agenda.
7. Speakers will respectfully conduct themselves and be removed if they engage in threatening or disruptive behavior.
8. The majority vote of the Chester County Commission may extend the opportunity for the public to comment.
9. If actionable items are presented in other business, before the Chester County Commission votes, the public will be allowed to comment; however, the number of comments will be at the discretion of the Chairman